



CAPABILITY STATEMENT

Business Analysis Project Support

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15+ Years of Business Analysis & Agile Delivery | 20+ ServiceNow Module Enhancements Supported | 30-90 Day Flexible Project & Surge Support

Business Analysis Support

Sidley provides experienced, project-based business analysis capacity to prime contractors, consulting firms, and enterprise teams. We step into active delivery environments to clarify business needs, strengthen backlogs and documentation, coordinate stakeholders, and support testing through deployment.

Core Capabilities

- Stakeholder interviews and discovery
- Business and functional requirements
- User stories and acceptance criteria
- Backlog refinement and sprint support
- Current- and future-state process mapping
- ServiceNow requirements and workflows
- Business rules and system documentation
- Test planning and UAT coordination
- Defect triage and release readiness
- Agile ceremonies and cross-team coordination

Selected Federal Delivery Experience

Program Area	Role	Relevant Support
Federal grants-oversight program	Sr. BA / Scrum Master	Requirements, user stories, backlog and release support for grants-oversight and application-modernization initiatives.
Federal enterprise ServiceNow program	Sr. Business Process Analyst	Requirements and workflow analysis for 20+ module enhancements; backlog, upgrades, testing, and acceptance support.
Federal grants application system	Business Analyst	BRDs, JAD sessions, user stories, process analysis, PI planning, stakeholder coordination, and UAT support.
Federal consumer-safety agency	Business Analyst	Requirements, process documentation, and SharePoint modernization and migration support.

Program Area	Role	Relevant Support
Federal enterprise technology programs	Technical & delivery roles	SharePoint workflow solutions, collaboration technology, Agile testing, and federal enterprise-system delivery.

Representative experience shown. Detailed project history and references are available upon request.

Why Sidley

- Named senior resource with deep federal health IT and enterprise technology experience
- Translates complex stakeholder needs into clear, developer-ready requirements
- Experienced in ServiceNow, Agile/SAFe, cloud-hosted applications, and modernization work
- Comfortable entering ambiguous or undocumented environments and building structure
- Flexible B2B support without long-term staffing overhead

Engagement Options

- 30–90-day embedded BA surge support
- Backlog and requirements stabilization
- Workflow and process documentation sprint
- UAT planning and coordination
- Part-time or project-based subcontract support

Tools & Platforms

ServiceNow • Jira • Confluence • SharePoint • Microsoft 365 • Visio • Power BI • Azure / ARO • Power Automate

Education & Credentials

- M.S., Computer Science — University of Colorado Denver
- B.A., Mathematics — University of Colorado Boulder
- PMP — current through October 2028
- SAFe Advanced Scrum Master — Agile delivery leadership
- SAFe 6 Practitioner — SAFe team delivery
- ITIL 4 Foundation — IT service management
- Public Trust — investigation adjudicated May 2023

Company & Contact

Sidley Estimating & Consulting, LLC is a Maryland-based consulting firm providing flexible Business Analysis Project Support to prime contractors, consulting firms, and enterprise teams. Sidley provides remote and DMV-area support.

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